



**2025 GRANT APPLICATION**  
**Montgomery County Opioid Settlement Funds**

Opioid manufacturers reached a settlement with many states, including Indiana, resulting in the distribution of funds to Montgomery County. The 2025 grant year will begin January 1, 2025, and end on December 31, 2025. However, all claims must be submitted by November 30, 2025, for any identified expenses for the month of December. For the 2025 grant cycle, there will be approximately \$191,608.47 available for grant distribution. These funds will be distributed to organizations that are actively working to address substance use issues in Montgomery County. A successful grant application will identify how they will work to address one or more of the priorities listed on the attachment.

The deadline for delivery of a grant application to the Opioid Settlement Leadership team will be August 30th, 2024. Grant applications may be submitted in hard copy or electronically. Grant applications may be delivered to the Montgomery County Youth Service Bureau, attention Diamond Justus or electronically delivered to [diamond@mcsyb.org](mailto:diamond@mcsyb.org). Grants will be reviewed, scored and submitted to the Montgomery County Commissioners for final approval. It is anticipated that funds will be announced and distributed in December 2024.

---

Name of Applicant Organization: \_\_\_\_\_

Name/Title of Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Non-Profit Organization?(please include tax determination letter)\_\_\_\_\_

Name of Project: \_\_\_\_\_

Amount Requested:\_\_\_\_\_

*Please check which Priority area(s) you are applying for:*

- Education/Prevention
- Harm Reduction
- Intervention/ Treatment/Recovery
- Justice Services/First Responders

What is your estimate of the number of Montgomery County residents who will be served by this project? \_\_\_\_\_

Is this an ongoing project or a proposal for a new project? \_\_\_\_\_

If you receive grant funding, do you intend to continue the project beyond the grant period?

\_\_\_\_\_

How long has your organization been providing services in Montgomery County?

\_\_\_\_\_

Are you receiving any other opioid settlement funds from another entity or entities?

\_\_\_\_\_

\_\_\_\_\_  
Signature of agency authorized agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature and title of one of the following (*whichever is applicable*),  
Board President, Supervisor, Director,  
Sheriff, Police Chief, Superintendent, or County  
Commissioner

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

## NARRATIVE DESCRIPTION OF PROJECT OR PROGRAM

*On a separate sheet please respond to the following questions regarding the proposed project.*

1. Briefly describe your organization, include your mission statement and who is served through your organization.
  
2. Briefly describe the project or program for which funds are requested.
  
3. Describe how the project you are proposing will address the Priority Area(s) above. This section should address the specific need in the community and supporting evidence of the need, for example statistics for our community that define the need.
  
4. Please identify outcomes and/or objectives that will be accomplished through this program. This should address how you will measure the outcomes and objectives. For example, how will you gather data and what data will you gather?
  
5. Please give a timeline for project activities.
  
6. Applicants must also provide a budget for the proposal. Please identify how grant money will be used in the following categories. If requesting funds for supplies or equipment, please list the cost of each item.

Budget Category	Total Project Need	Amount Requested from OSF
Staff Expenses		
Travel		
Supplies		
Equipment		
Contract Fees		
Other (            )		
TOTALS		

7. Please list other expected sources of funding.
  
8. Do you have any expected partner agencies for this project? If so, please describe.

## SUBMITTING YOUR APPLICATION

All applications will be due to the Montgomery County Youth Service Bureau by noon on **August 30th, 2024**. Each applicant must submit one original document, with original signatures for each project request. Organizations may apply for more than one project. Applications may be delivered in person, mail or email to:

Diamond Justus  
Montgomery County Youth Service Bureau  
808 West Pike Street  
Crawfordsville, IN 47933

[diamond@mcysb.org](mailto:diamond@mcysb.org)

Only complete applications will be reviewed. Complete applications will include the following items:

- Application Cover Sheet
- Narrative Responses
- Budget Information

All grants which meet the application guidelines will be considered by the Opioid Settlement Funds Review Committee. Those applications recommended by this committee must then receive approval from the County Commissioners to be eligible for funding.

Organizations that receive funding from the Opioid Settlement Funds will be expected to complete the following conditions. Failure to meet these guidelines may result in a request to return the award or may make your organization ineligible for future funding.

- Complete and submit an end of grant narrative and budget report within thirty days of the end of the funding period.

For any other questions or concerns about your grant application, please contact Diamond Justus at [diamond@mcysb.org](mailto:diamond@mcysb.org).